

## Baltimore City Mediation Project

**If you are interested in  
using the mediation  
process to resolve conflicts  
in the workplace please  
contact:**



**Office of the Labor Commissioner  
417 E. Fayette Street  
Ste. 1203  
Baltimore, MD. 21202  
(410) 396-4365**



## Baltimore City

### Employee Mediation Project

A conflict resolution service

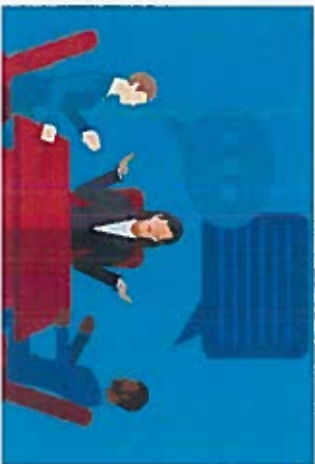
**OFFICE OF THE LABOR  
COMMISSIONER  
417 E. FAYETTE STREET  
STE. 1203  
BALTIMORE, MD 21202  
410-396-4365**



**Bernard C. "Jack" Young, Mayor**

## What is **Mediation**?

**Mediation** is a voluntary and confidential process in which a neutral mediator helps people find a win-win solution to their conflict.



**Mediation** lets people speak for themselves and make their own choices.

## What is the Baltimore City Employee **Mediation** Project?

The Baltimore City Employee Mediation Project is a joint partnership between the City and the Community Mediation Program, designed to resolve conflicts in the workplace between employees, as well as between employees and supervisors. The City's mediators have been professionally trained through classroom instruction, apprenticeship, a series of evaluations and continuing education.



## Why should you consider mediation?

**Mediation** allows you to control the outcome. No one tells you what to do. All participants develop solutions to meet everyone's needs. A plan is developed that is in the best interest of both parties.

## Getting to **Mediation**

**You** can contact the Baltimore City Employee Mediation Project, by self-referral, or through our Union partners, AFSCME, Local 44 and the City Union of Baltimore (CUB). Your agency HR officer can also make a referral for you.

A representative from the Baltimore City Mediation Project will contact all participants to arrange for a mediation session.

The actual mediation session takes approximately two hours. Additional sessions may be scheduled if necessary.

Long-term resolutions are developed in mediation. These resolutions can be put into a written agreement if the participants choose.

Office of the Labor Commissioner  
417. Fayette Street, Ste. 1203

Phone: 410-396-4365  
Fax: 410-396-1526  
E-Mail: [OLC@baltimorecity.gov](mailto:OLC@baltimorecity.gov)



# Baltimore City Mediation Program

*A conflict resolution service offered by the Office of the Labor Commissioner*

Date: \_\_\_\_\_

Person Making Referral/Request \_\_\_\_\_

Title: \_\_\_\_\_

Referring agency/group: \_\_\_\_\_

Phone: \_\_\_\_\_

Participant #1  M  F

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number [1]: \_\_\_\_\_

Phone Number [2] \_\_\_\_\_

Email Address: \_\_\_\_\_

Agreed to try Mediation? \_\_\_\_\_

Participant #2  M  F

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number [1]: \_\_\_\_\_

Phone Number [2] \_\_\_\_\_

Email Address: \_\_\_\_\_

Agreed to try Mediation? \_\_\_\_\_

Briefly describe topics involved in dispute: \_\_\_\_\_

Please submit completed form to [OLC@baltimorecity.gov](mailto:OLC@baltimorecity.gov).